

Musselburgh Sub Aqua Club (MUSAC)

**Minutes of Annual General Meeting - 20 February 2008
@ Musselburgh Learning Centre**



Present: Ian Smith (BDO), Fiona Smith, Rhona Ritchie, Dougie Ritchie, Karen Davies, Iain Shaw, Kenny Donaldson, Dave Carruthers, Tom Hares, Jan Halvorson, Gary Calvert, Rab Malcolm, Paul Guiney, Sandy McPherson, Billy Symington, George Steedman, Dave Rillie, Willie Ross,

Chairpersons Welcome - Sandy McPherson

Apologies received

Ally McLeod, Gill Donaldson, Danny & Penny Dutton, Stewart Bowie, Neil Campbell, Tom Baxter, Anne-Marie Jamieson.

Minutes for 2007 AGM adopted Fiona Smith - seconded Tom Hares

1. Diving Officers report - Ian Smith

Thanks to all for diving safely and making my job easy, keep up the good work informing me of the days diving, if you want to go diving let me know and I'll post it on the web others may join you.

Good Years Diving: With members and the Club having trips abroad, Red Sea, Summer Isles and the usual East & West Coast dives (apart from midges)

Training Weekend: At the Inverary weekend Kenny done Master Diver Training, thanks to all those who organised and helped out, and braved the icy waters, more to be organised east coast would be good. Youth hostel too run down

Pool training: Duncan on dry-suit endorsement, Sasha started, 2 new members yet to appear. Pool training re-opened to new divers only

Open Water Training: Lori, Myles, Catriona, Jan, George, Orna, Will, Phillip & Jaws x-over

Master Diver Training: Kenny, Rhona and Paul - more could start this year let me know.

Branch Instructors: Kenny getting prepared, again more to be approached.

Thanks to all Instructors for their hard work (more help with open water assessments would be appreciated) also thanks to all who helped organise diving trips albeit normal Sundays or weekends away

Talks to start again - ideas welcomed

Lectures for master diver (advanced deco & Safety and Emergency procedures) .

With Spring & Summer just around the corner for those not been out for a while get your kit checked out before hitting the big blue.

Scapa Flow trip, DO recommends 30 meter assisted ascent, 15 meter rescue, plus 6 x 30mtr dives with ascents from this depth, would be advisable prior to going. All divers

RHIB now in the water hopefully we'll get good use of it this summer and coming years and will endeavour to get everyone a shot

Congrats Congratulations to:
Carole & Pete Dallas and Craig Dugdale on achieving Sport Diver.

2. Treasurers Report - Rab Malcolm

Income

Levy	48@ £25	£1200.00
Fees in advance	34@ £50	£1700.00
Fees Monthly Direct Debit to date	14@ £4.17	£350.28
Internet Buy @ Cheque		£20.38
Come & Try		£30.00
Bank Interest		£70.37
Lottery Grant		£4,111.00
Sale of 2nd Hand Equipment		£1,610.00
Total Income		£9,092.03

Expenditure

Tax on Bank interest	£14.03
Club Logo Design Setup	£75.00
Equipment repairs	£120.44
Website	£50.00
Equipment from lottery money	£4,183.00
Other Equipment Purchased	£2,287.50
Pool Fees to-date	£1,822.40
Total Expenditure	£8,551.37

3 months free pool levy due to the boom being broken.
The financial year runs from February to February in line with the AGMs

Income V Expenditure

Total Income	£9,092.03
Total Expenditure	£8,551.37
Profit	£540.66
Balance 2007	£5,044.90
Profit	£540.66
Balance 2008	£5,584.56
Float for Expedition Officer	£500.00
Grand Total	£6,084.56

3. Joint Secretaries report – Penny & Danny Dutton

MUSAC News 2007 / 2008

The Committee: has met 7 times since the last AGM with an additional Extraordinary General Meeting held in October.

Main topics of meetings have included:

- Changes to the club constitution
- Instructor / Trainee ratios
- New Membership
- Membership fees
- Approval to purchase new equipment
- Disclosure checks for instructors

1. Minutes: of previous meetings can be viewed on the website.
2. Membership: has increased to just over 50 members, with some minor fluctuations during the year due to some memberships lapsing and new members joining.
3. Website: the website increasingly attracts new members. Well done Ian maintaining and developing this much admired resource.
4. Members are encouraged to make use of it particularly as a means of checking on dates and times of events, contribute articles or photographs and of course to comment on any aspect of the club and its affairs.
5. MUSAC now has its own branded clothing! If you haven't already bought some seek out the order forms on the website – fly the flag!

SSAC News 2007 / 2008

- **Child Protection Policy Update 2008**
- **An updated Child Protection Policy is now available, having been adopted by SSAC for implementation across all Branches. Branches are advised to ensure they have the latest copy of the policy and associated forms.**
- **Although MUSAC does not at present admit membership to under 18's it will be worth us adopting the main principles in line with other SSAC branches.**
- **The Scottish Sub Aqua Club transformed to a Company limited by Guarantee on 28th December 2006. The following developments have occurred in the wake of this.....**
- **Scottish Sub Aqua Club Development Plan 2008-2010**
- **The Board has launched its development plan setting out the aims of the Company for the next 3 years.**
- **The comments of persons who completed the SSAC member survey in 2006 will be glad to know that their comments have been formative in the development of the new plan.**
- **New website**
- **Relocation of Headquarters**
- **Recruitment of additional staffing**
- **Updated child protection policy**
- **Master Diver lecture materials (forthcoming)**
- **Dive conference (details to be announced)**
- **Sportscotland are continuing their support and investment in SSACs development plan. Funding for 2008 has been agreed.**

AGM 2008 Date

- **Sunday 16th March at Stirling University. Further details will be posted out to all Members in February and subsequently may be found on the SSAC website.**
- **Branch Instructor Training Courses**
- **Already this year a course was held on Saturday 26th January 2008. Further dates to be announced later in the year. For eligibility speak to the DO or check SSAC website. The cost of the course is £35.**
- **ScotSac Job Descriptions**

New Job Descriptions have now been developed for a number of SSAC posts including:

- **Branch Instructor**
- **Regional Instructor**
- **Examiner**
- **Regional Coach**
- **Branch Diving Officer Full details of all posts can be found on the SSAC website**

4. Equipment Officers Report – Billy Symington

8 Cylinders

8 Regulators

9 BCD's

17 Masks

2 Oxygen Sets

8 Suunto Geko computers

8 triple gauges/8 octopuses/six cylinders/3bcd.s were bought with the lottery grant

- **Money raised by sale of second hand equipment bought 8 1st/2nd stages/5bcds/2 cylinders**
- **Equipment to be signed out & in by Equipment Officers only**
- **More care to be taken when borrowing Club Equipment**
- **Remember & report faults to Equipment Officer**

5. Expedition Officer's Report – Sandy McPherson

2007

Training weekend at Inveraray

Summer Isle trip. Dived the Fairweather 5

Boat dives from St Abbs were all full

Billy's red Sea trip went well

2008 Feb-Training weekend at Inveraray

2008

- **A boat has been booked for a weeks diving in Scapa Flow. (MV Triton at the Stromness Diving Centre). Information sheets are available but again information updates will be posted on the web. Diving costs £140 for the week and self catering accommodation will be booked at about £160 for the week. Deposit this year is £60. The trip is fully booked but if enough interest another boat could be booked. Names to Sandy.**
- **Boat diving to be book at St Abbs**
- **Sound of Mull in June**
- **Scapa Flow at the end of July**
- **August: St-Abbs photo competition-Could stay overnight in Eyemouth on the Saturday- Camping?**
- **October training dive weekend at Oban- Possibly Ganivan sands Chalets - A change from Inverary**
- **All trip details will be listed on the web site**
- **Actual dive sites on these trips will be posted for suggestions on the website discussion page**

2010: ST Kilda trip if enough interest. Details to be announced.

All suggestions and new trip organisers welcome.

It is a rewarding experience organising trips!

6. Any Other Business

- **Lottery Grant received and spent thanks to Kenny & Colin for their assistance.**
- **Thanks also to Billy for giving the Club good prices on the equipment, and for selling the old equipment, this has allowed us to buy other equipment not covered by the grant.**
- **Huge thanks to Penny & Danny for their hard work as secretaries.**
- **Ian for another successful year in the hot seat. Not an easy job. Also, his dedication in building and maintaining the best club website in SCOTSAC.**
- **Rab for keeping the accounts**
- **Billy & Dougie for their continued efforts in looking after the equipment**
- **Tom, Dougie and Kenny for their committee work. All the committee meetings were well attended this year.**

Committee stands down - Sandy McPherson

Two nominations were received:

**Iain Shaw nominated Karen Davies - Treasurer
Seconded by Ian Smith**

**Ian Smith nominated Fiona Smith - Club Secretary
Seconded by Dave Carruthers**

Date of next committee meeting - 26 March 2008.

The meeting closed at 8.03pm.

Minutes taken - Kenny Donaldson, Committee Member MUSAC