

**Musselburgh Sub Aqua Club (MUSAC)  
Minutes of Annual General Meeting - 3 March 2010  
@ Musselburgh Learning Centre**



**Present:** Craig Dugdale, Annemarie Jamieson, Alastair McLeod, George Steedman, Billy Symington, Ian Smith, Fiona Smith, , Karen Shaw, Iain Shaw, Kenny Donaldson, Tom Hares, Paul Guiney, Sandy McPherson, Danny Dutton, Dianne Blyth, Denis Ledward, Orshe Sandor, Seonaid McRobbie, Rhona Ritchie, Dougie Ritchie, Claire Dillon, James Wilson, George Carnie, Stuart Beaton, Attila Fristaczki, Russell Holland, Carole Dallas, Pete Dallas,

- **Chairpersons Welcome** Sandy
- **Apologies & Adoption of 2010 AGM minutes** Sandy
- **D.O'S. Report** Ian
- **Treasurers Report** Karen
- **Secretary's Report** Fiona
- **Equipment Officers Report** Craig
- **Expedition Officers Report** Sandy
- **Questions & Answers to Committee Members**
- **AOB**
- **Committee Stands Down**
- **Committee is elected**
- **Nominees for committee voted in**
- **Date for next committee meeting to be set**
- **Meeting is closed**

Apologies received

Penny Dutton, Colin Forbes, Jean-Marc Ryckebusch, David Carruthers, Jim Brodie

Minutes for 2009 AGM adopted Alastair McLeod - seconded Karen Shaw

**1.0 Diving Officers report - Ian Smith**

**Another incident free year**

Thanks to all for diving safely this makes my job easy, keep up the good work informing me of the days diving, if you want to go diving let me know and I'll post it on the web (Trainees not to wait until something is posted) others may join you, trainees to badger Instructors.

**1.1 Membership & Insurance**

Membership has to be paid in time to be Insured to dive, Instructors to check logbooks and membership cards, table on website to be updated.

**1.2 SSAC 6 Mandatory Training changes**

Try Dives on pool only, Min 1500 litres of available air every training dive, Stand-by Diver on every training dive, No Aqualung training until all Membership criteria is met monies paid etc, All Instructors must demonstrate their competence in rescue techniques every three years to the satisfaction of their Branch Diving Officer or other instructor qualified to do so

- 1.3 **Good years diving** with the Club having another successful Red Sea Trip run by Billy, and the very popular Friday night boat dives out off St Abbs, plus the usual East & West Coast training dives. Old sites and trips to be reintroduced i.e. Farne Islands, and Sound of Mull.
- 1.4 **2 Training Weekends** November and Feb a great success with good numbers attending both , congrats to all who passed assessments, and thanks to all that helped, in particular the stand-bye divers and dive marshals who endured the cold and assisted in getting divers kitted and de-kitting.
- 1.5 **Pool Training** x 5 Alan B, Attila, Orshe, Stuart F, Alan Inglis.
- 1.6 **Open Water x 5**  
George W, Jean-Marc, Stuart B, David Mc, Duncan, (a Simulated pool dive is required for all trainees who have not trained for over 6 weeks)
- 1.7 **Master Diver 2** almost complete: Kenny and Craig almost complete only the dreaded written paper to be done, apologies for not getting the lectures done.
- 1.8 **Branch Instructors** x1 -Craig Dugdale completed subject to CRB check.
- 1.9 **Thanks to all Instructors** for their hard work. In the pool and Open water, also to those who have assisted as mentioned before with Stand-bye diver and Dive Marshal duties, all who have been involved have made the training safe and enjoyable
- 1.10 **Lectures x2 Sport diver Lectures** carried out earlier in the year, and are now running again, thanks to all Instructors for delivering the Lectures in what obviously is an informative way for them to get such good pass marks.
- 1.11 **Spring & Summer just around the corner**  
With Spring & Summer just around the corner for those not been out for a while get your kit and yourself checked out before hitting the big blue.
- 1.12 **RHIB Dives Plan** on getting the Rhib out more this year all those who have met the criteria will be able to get a wee shot, plan on getting the Malta goers oot so they are ready for their trip in May.
- 1.13 **Congratulations to the following Sport Divers:**  
Jimmy Wilson, Clare, Anna, Dianne, Denis, Seonaid
- 1.14 Ian will not be standing again for Diving Officer. Thanks again to those who nominated him for Suunto award, very humbled. Has enjoyed the time spent as DO, found the role to be very fulfilling.
- 1.15 Ian thank Dougie and Fiona, for without the support and hard work they gave in particular to the Open Water, the amount of training and achievements made by all trainees would not have been possible

## 2.0 Treasurers Report 2009/2010- Karen Shaw

### 2.1 Income:

• Total Fees received:	£3,903.86
54 members paid to MUSAC Fees in advance =	£2,995.00
Fees by Direct Debit (13 mbrs)=	£908.86
• Sale of BCD jackets	£167.52
• Try Dives	£40.00
• Bank Interest	£5.20
• Christmas Night Funds	£235.00
• <b>Total Income for 09/10</b>	<b><u>£4,351.58</u></b>

### 2.2 Expenditure 2009/2010

• Pool Fees to date	£1,682.95
• Equipment purchases / services	£162.50
• Website	£56.28
• Air fills (awaiting invoice from Edinburgh Dive)	£0.00
• Tax on interest	£1.01
• Room Hire for lectures	£231.04
• RNLI donation	£115.00
• New Laptop & accessories	£537.44
• Misc (stationary, printer ink etc)	£195.30
• Total Expenditure	<u>£2,925.24</u>

The pool fees previously paid VAT on some invoices this has been credited back by East Lothian council, therefore reducing our pool fees this year. For next year it is Enjoy Leisure have confirmed £55.50 per let and therefore approx £2,600 for pool fees.

### 2.3 Cash Float 2009/2010

A cash float was started this year so that the treasurer had cash for small expenditure items

Cash float opening balance	£81.25
Less expenses	£48.46
Closing cash float Feb 2010	£32.79
Expedition Organiser cash float	£500.00

### 2.4 Membership Fees 2009 / 2010

• Fees in advance	£2995.00
– 34 paid for full year (@ £75)	
– 8 members paid £25 in advance along with monthly direct debit payments	
– 6 new members paid £25 one off joining fee and part-year payment of £6.25 per full month joined	
• Fees by direct debit	£908.86
– 13 members paid £4.17 monthly to account	
– 4 members paid £25 direct to account	
– 2 members paid full £75 directly to account	

## 2.5 Income -V- Expenditure 2009/10

• Total Income	£4,351.58
• Total Expenditure	£2,925.24
<b>Profit</b>	<b>+£1,426.34</b>

Opening Balance March 2009	£4,453.87
Profit	£1,426.34

**Closing Balance February 2010** **£5,880.21\***

**Remember fees for 2010/2011 are now due  
£75 one off payment or  
£25 cash & £4.17 monthly by direct debit**

## 3.0 Secretary's report - Fiona Smith

### MUSAC News 2008 /2009

3.1 The Committee: has met 5 times since the last AGM (should be 6 but only 5 held due to unforeseen circumstances).

3.2 Main topics of meetings have included:

- Diving safety practices (pool and open water)
- Renewal of Scotsac Membership
- Possible Membership fees increase in 2010
- Approval to purchase new equipment
- Minibus hire from East Lothian Council - not available anymore.
- Minutes: of previous meetings have been emailed to all members.
- Membership: we have 56 members, according to Scotsac list. Two of these members have not paid their MUSAC levy, not attending club or diving.

3.4 Website: The website increasingly attracts new members. Well done Ian maintaining and developing this much admired resource.

Members are encouraged to make use of it particularly as a means of checking on dates and times of events, contribute articles or photographs and of course to comment on any aspect of the club and its affairs.

Due to lack of space on the website not all photos have been posted, the website has now been doubled in size, cheaper fee too.

Contact details update form on website - for those who have not completed this form can you please do so, make sure you do not miss out on any club news.

### 3.5 SCOTSAC NEWS

Moved to new Edinburgh premises, contact details on [www.scotsac.com](http://www.scotsac.com)

Scotsac Dive conference - Big success for Sandy, he led the team who ran the very successful ScotSAC Conference in Eyemouth in November 09. Thanks to all MUSAC members who helped out on the day. Especially Iain and Karen who got the fabulous grub!

O2, Heartstart and Diver 1st Aid - 21 March 2010 - still available free of charge contact HQ.

### 4.0 Equipment Officers Report -Craig Dugdale

- 8 Cylinders (6 Tested October 09)
- 8 Regulators, 2 with new second stage (fitted under warranty)
- 9 BCD's
- Assortment of Masks, Fins and snorkels (7 New Masks)
- 2 Oxygen Sets
- 8 Suunto gecko computers
- Equipment to be signed out & in by Equipment Officers only
- Care to be taken when borrowing Club Equipment and new signing out sheets to be used by all.
- Remember & report faults to Equipment Officer
- Remember to mark air contents on the board after pool session.
- Cupboard to be kept tidy at all times, Equipment to be returned to original place.

### 5. Expedition Officer's Report - Sandy McPherson

#### 2009

- Training weekends.
- Very popular as they don't cost much and it is good fun staying there  
But is a good opportunity for trainees

#### 2010

- June Training weekend at Inverary (Caravan site ?) for the ScotSAC summer solstice weekend
- July - Sound of Mull wreck dive trip(s)-Quite a few members have never dived the Sound of Mull and a few of the not so new guy's want to return!
- The Friday night dive boat bookings will continue this summer from St Abbs
- Farne Islands in September
- Oban weekend in November

## 6.0 Any Other Business

- Huge thanks to all Committee Members
- Any ideas for the website to keep it fresh, let Ian know.
- Club purchasing some semi-dry suits to allow trainees to further their training in the open water. This was discussed and Committee will look into purchasing four to allow trainees to continue with their open water training. Dry suits were discussed and agreed they need to be an exact fit so not suitable to get the trainees into open water.

There were no nominations for Committee Positions and the existing Committee stayed on for another year.

Ian Smith resigned as Diving Officer and Fiona Smith resigned as secretary.

No-one was interested in Diving Officer position, Billy said the club had a month to fill the space and if this was not achieved the club would have to stop training in the pool and open water - anyone interested please contact a committee member.

Secretary - Congratulations to Carole Dallas who kindly took on this role.

Committee for 2010/2011:

Diving Officer	- tbc
Secretary	- Carole Dallas
Treasurer	- Karen Shaw
Equipment Officer	- Craig Dugdale
Committee Member	- Tom Hares
Committee Member	- Iain Shaw
Committee Member	- Kenny Donaldson

First Committee Meeting - 31 March 2010 - If there is anything you wish the Committee to discuss please email our new secretary

Carole Dallas = [caroledallas@rocketmail.com](mailto:caroledallas@rocketmail.com)

Minutes taken - Fiona Smith, Secretary MUSAC