

Musselburgh Sub-Aqua Club

Welcome to

MUSAC's 16th Annual General Meeting

2rd March 2011



Present

Karen Shaw, Iain Shaw, Sandy McPherson, Craig Dugdale, Alastair McLeod, Peter Hanson, Stuart Beaton, George Steedman, Denis Ledward, Orshe Sander, Penny Hatson, Ian Smith, Fiona Smith, Dougie Ritchie, Rhona Ritchie, Robert Malcolm, Clare Dillon, Peter Dallas, Carole Dallas, Kenny Donaldson, Danny Dutton, Gary Calvert, Dave Rillie, Billy Symington, Russel Holland, Dave Carruthers, George Carnie, Seonaid McRobbie.

Apologies

Jim Brodie, Colin Forbes

Agenda

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| • Chairpersons Welcome | Sandy |
| • Apologies & Adoption of 2010 AGM minutes | Sandy |
| • D.O'S. Report | David |
| • Pool Training Officers Report | Ally |
| • Treasurers Report | Karen |
| • Secretary's Report | Carole |
| • Equipment Officers Report | Craig |
| • Expedition Officers Report | Sandy |
| • Questions & Answers to Committee Members | |
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- AOB
 - Committee Stands Down
 - Committee is elected
 - Nominees for committee voted in
 - Date for next committee meeting to be set
 - Meeting is closed

Chairperson Welcome

Please switch off mobile phones

Questions to office bearers at end of reports, questions one at a time through the chair

Apologies

Adoption of 2010 AGM minutes & Proposed Ian Smith, Seconded by Tom Hares

Diving Officers report 2011

1. Thank you to instructors, I would like to thank all active instructors on behalf of the trainees, in the pool or open water,
2. Membership & Insurance: Membership has to be paid in time to be insured to dive, Instructors to check logbooks and membership cards.
3. Refresher rescue: Refresher rescues, all instructors within the branch are now refreshed and have active status.
4. Incident free years diving: 2010 was another incident free year, well done all for being safety conscious and for instructors filling in risk assessment sheets and dive log sheets
5. Open water trainees: Jean-Marc, Stuart F, Duncan, Grant Menzies, Alan Ballantine. (a Simulated pool dive is required for all trainees who have not trained for over 6 weeks)
6. Pool Training: Pool training:- Peter is just about finished his pool training, well done, we now have 6 on snorkel work and they are progressing well, Please make them welcome within the branch, they are Sasha, Franka, Kai, Fiona, Clare and Rory.
7. Sport diver lectures: Sport diver Lectures will be starting in March.
8. Spring and summer are fast approaching: for those who have not been in open water for a while can you please check your kit out before hitting the water
9. On behalf of the branch congratulations go to the following members on their achievements during 2010:

Congratulations to MUSAC's new sport divers

David McCulloch	Sport diver on	4-7-10
Stuart Beaton	Sport diver on	19-7-10
Catriona McLean	Sport diver on	9-9-10
Attila Fristaczki	Sport diver on	4-10-10
Orsla Sandor	Sport diver on	16-2-11
Craig Dugdale	Master diver on	14-4-10

10. Dave informed meeting that Kate in the SCOTSAC office is off sick, so this could slow down processing new memberships.

Questions

1. Ally M asked when are the instructors getting their training, Dave C said he was hoping to carry it out soon.
2. Fiona S asked if there could be a pool session for instructor training.
3. Ian S asked if trainees could training with the weight system they plan to use once qualified? Dave C said no, only weight belts should be used, no harness's or integrated systems.

Pool Training Officers Report
Up to Wednesday the 23rd February

1. Peter this was his first week on Simulated Dive and SMB
2. Rory on Snorkel Rescue
3. Clare, Fiona, Kia and Franka on Snorkel work
4. Sasha on Snorkel rescue and should be on bottle work shortly
5. Allan Ballantine, Jean Marc and Stewart Fleetham will have to do a simulated dive before going in the sea as they have not been in the water for six weeks,
6. Grant Menzies was back last Wednesday so it was good to see him return
7. George Wilson has not been back in touch?
8. 6 attended the Try Dive, 5 came back
9. We need to make clear to new joiners, due to problems processing new members they will not be insured
10. All trainees are to a high standard
11. As I am new in this post I would like to take this opportunity to thank all the instructors and instructress and members for their valued help.

THANKS AGAIN

Treasurers Report

Income 2010/2011

Total Fees received: 56 members paid to MUSAC in 2010/11	£4,097.15
Fees paid by cash/cheque =	£3,296.75
Fees directly to bank =	£800.40
Try Dives	£50.00*
Bank Interest	£6.08
Telford Club Pool Fees	£148.00
Total Income for 09/10	<u>£4,301.23</u>

*plus additional £60.00 in kept in cash float

Expenditure 2010/2011

Pool Fees to date (£57.30 per let)	£2,612.40
Dry Suit Repair (semi-dry, hoses etc)	£898.00
Website	£78.25
Edinburgh Dive (air fills, bottle service etc)	£172.70
Tax on interest	£1.17
Room Hire for lectures/meetings	£153.98
RNLI donation	£130.00
Misc (stationary, printer ink etc)	£98.98
Total Expenditure	<u>£4,145.48</u>

Cash Float 2010/2011

A cash float for small expenditure items

Cash float opening balance	£32.79
<i>Plus</i> cash income	£90.00
<i>Less</i> cash expenses	£49.00
Closing cash float Feb 2011	<u>£73.79</u>

Membership Fees 2010/2011

- 56 fully paid members for 2010/11
- Fees in advance £3,296.75
 - 38 paid for full year (@ £75)
 - 7 members paid £25 in advance along with monthly direct debit payments
 - 5 new members paid £25 one off joining fee and part-year payment of £6.25 per full month joined
- Fees by direct debit £800.40
 - 10 members paid £4.17 monthly to account
 - 3 members paid £25 direct to account
 - 3 members paid full £75 directly to account

Income -V- Expenditure 2010/2011

Total Income	£4,301.23
Total Expenditure	£4,145.48
Profit	+£155.75
Opening Balance March 2010	£5880.21
Profit	£155.75
Closing Balance February 2011	<u>£6035.96*</u>

* still awaiting February 2011 bank statement to verify closing balance

**Reminder fees for 2011/2012 are now due
£75 one off payment or
£25 one off & £4.17 monthly by direct debit
Accept Cash, Cheque or payment directly to MUSAC bank account**

Questions

1. In the past anyone joining after a Try Dive had their £10 refunded, this is to be restarted
2. It was agreed this was not the best financial climate to increase fees but Karen pointed out we need to keep the membership over 50 to make present membership viable.

Secretary's Report 2011

MUSAC NEWS 2010-2011-03-01

1. The committee has met up 5 times since the last AGM (should be 6 but only held 5 due to unforeseen circumstances)

Main Topics of meetings have included:

- Diving Safety practices (pool and open water)
 - Renewal of ScotSAC membership
 - How the club equipment is used and returned to the cupboard
 - Who should be able to use the equipment and how often
2. Meeting minutes of previous meetings have been e-mailed to members and are now also posted on the club website so you have no excuse for not reading them!

Membership : we have 55 members, according to the ScotSAC list

3. Website : www.musac.co.uk
The website increasingly attracts new members. Well done Ian maintaining and developing this much admired resource.

Members are encouraged to make use of it particularly as a means of checking on dates and times of events, contribute articles or photographs and of course to comment on any aspect of the club and its affairs.

There is a Contact details update form on the website - please complete this form so we can update contact details to make sure you do not miss out on any club news.

Equipment Officers Report

1. Club Equipment:

- 8 Cylinders (All in Test)
- 8 Regulators
- 9 BCD's
- Assortment of Masks, Fins and snorkels
- 2 Oxygen Sets
- 8 Suunto gecko computers
- Equipment to be signed out & in by Equipment Officers only
- Care to be taken when borrowing Club Equipment
- Remember & report faults to Equipment Officer
- Remember to mark air contents on the board after pool session
- Cupboard to be kept tidy at all times, Equipment to be returned to original place

2. The signing sheets are working ok;

3. Members are again reminded **not** to adapt the equipment, it keeps happening. It has been a nightmare for Craig and Ally to keep the equipment in working order as some members continue to adapt it to suit their kit. As a result of this and having to police the equipment there will now be a £10 deposit to hire equipment, members will get their money back when the equipment is returned to the cupboard in the condition it left ie no extra bits.

4. It was discussed and agreed that the club would now charge a £10 rental charge to all qualified members; all members can borrow equipment up to 6 times before having to pay the rental cost. It was proposed and seconded by Dougie and Karen. This rental cost will need to be discussed further by the Committee as might compromise the lottery grant funding.

3. A BCD corrugated hose has been removed from a club Buddy Jacket, whoever has it please return it. This makes the club jacket useless and cannot be used unless replaced.

An AutoAir hose has also went out on a club regulator and not come back to the cupboard, this won't fit your jackets and belongs to Jean Marc, please check your storage areas in case it was removed to put your own hose on.



4. It was also suggested we colour code the hoses.

5. Craig thanked Dougie and Billy for their help

6. Ian S thanked Craig for the good job he has made tidying up the cupboard. Ian suggested that we should confirm with our lottery funding to see if having a rental charge would affect this.

Expedition Officer's Report

1. Training / diving weekends still well attended. Are good for getting everyone together and of course it is a good opportunity for trainees
2. Last weekend we organised a dive on the Breda. This introduced newly qualified divers to wreck diving and was a good 'shakedown' dive for everyone involved. The dive went well and everyone coped with the cold and equipment mishaps!
3. We all need a check dive before any big dive, especially after a few months off. I always plan for the worst scenario.
4. We will be doing some dives this summer where everyone on the boat needs to be ready to jump in on the tide.
5. I would like to pick up on one of Ally's comments that the trainees are to a high standard. The fruits of this training are evident on our boat dives so keep up the good work!

2011

June - Training weekend at Inverary for the ScotSAC summer solstice weekend

July - Sound of Mull wreck dives. The high cost of fuel is making the Sound of Mull dive trips we took for granted only five years ago very expensive if we base ourselves in Oban. Next wreck dive is the Hispania and we will look at staying near the wreck and getting a dive boat in the area.

Friday Boat dives

Due to popular demand, the Friday night dive boat bookings will continue this summer.

Send a text to Sandy to say that you are diving. I will let you know if there is space and will not contact you again unless the trip is called off. Please acknowledge this message so that I don't have to re-send.

The spaces are 'first come first served' basis but it gets confusing if you try and book several weeks in advance or don't book at least by the night before

Trainees need to check with the DO and ensure they have an instructor to take them on the boat.

All divers will need a reel and a deco bag.

We need at least four on the boat to make it worthwhile

Sandy was thanked for all his hard work

Any Q&A for Committee Members

Any Other Business

1. Huge thanks to all Committee Members
2. Keep a lookout on the website for weekends diving and future expeditions
3. National dive conference was a big success thanks to the effort and organisation provided by MUSAC members so congratulations to all of you who helped

Committee Stands Down

Carole D, Craig D Tom Hares and Kenny D did not wish to take up the committee again

Nominations received and accepted

Fiona Smith - Secretary
David Rillie - Equipment officer
Ian Smith - Committee position
Clare Dillon - Committee position

Committee elected for 2011/2012

Diving Officer	David Carruthers
Chairman	Sandy McPherson
Club Secretary	Fiona Smith
Treasurer	Karen Shaw
Equipment Officer	Dave Rillie
Expeditions officer	Sandy McPherson
Pool Training Officer	Alastair McLeod
Committee member	Iain Shaw
Committee member	Clare Dillon
Committee member	Ian Smith

- Date for next committee meeting set for Wednesday 13 April 2011 in Horseshoe pub 7pm

Meeting is closed Thank you for your attention