

Musselburgh Sub-Aqua Club  
Welcome to  
MUSAC's 18<sup>th</sup> Annual General Meeting  
12 March 2014



### Present

Iain Shaw, Sandy McPherson, Craig Dugdale, Peter Hanson, Stuart Beaton, Dianne Blyth, Ian Smith, Fiona Smith, Dougy Ritchie, Kenny Donaldson, Dave Rillie, George Carnie, Claire McMurdo, Fiona Gilfillan, Tom Hares, Brian McRitchie, Claire Dillon, Rab Malcolm, Jim Brodie, George Steedman, David Carruthers, Gregory Szulc, Seonaid McRobbie, George Wilson, Grant Menzies, Terry Halligan

### Apologies

Penny Hatson, Denis Ledward, Attila Fristaczki

### Agenda

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|---|---------|
| 1. Chairperson's Welcome                      | Sandy   |
| 2. Apologies & Adoption of 2013 AGM minutes   | Sandy   |
| 3. Diving Officer's report                    | Fiona S |
| 4. Treasurer's report                         | Ian Sm  |
| 5. Secretary's report                         | Fiona G |
| 6. Equipment Officer's report                 | David R |
| 7. Expedition Officer's report                | Sandy   |
| 8. Questions & Answers to Committee Members   |         |
| 9. Proposal: part payment of log books        |         |
| 10. AOB                                       |         |
| 11. Committee stands down                     |         |
| 12. Committee is elected                      |         |
| 13. Nominees for committee voted in           |         |
| 14. Date for next committee meeting to be set |         |
| 15. Meeting is closed                         |         |

### Chairperson's Welcome

- Please switch off mobile phones
- Questions to office bearers at end of reports, questions one at a time through the chair
- Apologies (as above)
- Adoption of 2013 AGM minutes; proposed Tam Hares, Seconded by Dougy Ritchie

### Diving Officer's report 2013

- Safe year's diving with one minor incident which involved a regulator free-flowing at depth, training kicked in and successful safe assisted ascent was achieved
- Pool Training - Gregory and Grant, nearly completed, open water not far off Lectures starting next week, (volunteers please)
- Branch Instructor - Attila attended BI course, has to complete his pool and open water assessments
- Master Diver training nine on-going
- Thank you to all Instructors who have helped in both pool and open water
- Congratulations to our new Sports Divers: Brian McRitchie, Grahame Trainer
- Spring & Summer just around the corner - get your kit and yourself dive fit before throwing yourself off the boats please!
- Big news from ScotSAC is the new training schedule and log book, which is being launched on 1st April; this is available from ScotSAC for £19.99. New folder to keep all your training records and dive logs, in a filo-fax style A5 folder.

- The swimming assessment has been simplified.
- There is a new qualification level which is Branch Diver (restricted to 15 meters), this allows a trainee who has completed relevant pool and open water assessments for this level, to get out diving with a qualified diver/non-instructor (at the Diving Officers discretion) so they can log dives but not train. No shore cover is required for this.
- Master Diver qualification simplified
- From 1st April new trainees will be on the new training schedule. Existing trainees will have to complete old training by 1st October 2014.
- Qualification cards will only be issued once they become qualified, i.e. Branch Diver, then Sport Diver etc.

## Treasurers Report

### Amendment to 2012/2013 accounts

Closing Bank Balance in February 2013		£6,345.34
Awaiting final bank statement		
4 members paid early	=	£360
Direct debts for Feb	=	£41.70
Plus a pool session	=	£183.60
Total		£585.30
Closing Bank Balance for 2013 was actually		<b>£6,930.64</b>

### Total Income received

41 members paid to MUSAC in 2013/14		£3,522.78
31 x £85 fees paid = £2,635.00 - £1	=	£2,634.00
10 x £35 Fees paid = £350 - £20	=	£330
11 x 12 Monthly DD Payments	=	£558.78
Total Income for 13/14		<u>£3,522.78</u>

*(The minus £1 & £20 was shortfalls in payment and have been retrieved and added to Treasurers float)*

### Expenditure

Pool Fees to end of Jan (increased from £61.20 - £63 April)		£2,758.90
Equipment (4 x rigs service, dive bags and equipment, flags etc)		£379.29
Room Hire for lectures		£37.36
Misc (paid back to members who had paid twice £35)		£70
Total Expenditure		<u>£3,245.55</u>

### Membership Fees

45 fully paid members for 2013/14		
Fees in advance		
34 paid for full year (@ £85)		
11 members paid £35 in advance along with monthly direct debit payments		
New member paid £25 plus 3 months fees		
Total Income		£3,522.78
Total Expenditure		£3,245.55
Profit		<b>£277.23</b>
Opening Balance March 2013		£6,930.64
Profit		£277.23

Closing Balance February 2014 £7,207.87\*  
*(February pool fees approx £252 to come off, therefore profit will only be £25.23 and closing balance will be £6,955.87)*

**Total Musac Accounts Held**

Closing Bank Balance in February	£7,207.87
Treasurer Float	£66.75
Expedition Officers Float	£500.00
<b>Total</b>	<b>£7774.62*</b>

\* Subject to Feb pool hire

**Secretary's Report**

- Please inform Secy if you are not receiving updates and minutes of committee meetings. The SCOTSAC membership listings aren't always accurate.
- Thanks to Ian Sm for collating the slides for tonight as I was on holiday

**Equipment Officer's Report**

- All servicing carried out where necessary
- Two dive site bags have been created which contain everything required for an expedition
- The club should consider purchasing a new O2 cylinder, as a backup, as our current cylinder may prove difficult to get parts for or maintain in future. Due to the amount of the expenditure this would need to be brought to members to consider (see AOB)

**Expedition Officer's report**

- Trip planned to return to Lochaline in July 2014
- Please prepare for trips and ensure you are dive fit
- Places available on Farnes trip in September

**Q&A**

- None

**Proposal: Subsidy of Members' Training Manuals/Logs**

- It was proposed that the Club subsidise logbooks for members. Everyone will need to go onto the new logbooks once current ones are full, so a £10 per member subsidy was proposed
- Claire M commented that she would be happy to commit to a subsidy for instructors; Ian Sh asked whether SCOTSAC should provide the training materials for them. Claire M confirmed that these could be downloaded from the website once updated.
- Ian Sh disagreed with the outlay of money; Fiona G asked whether this would be a one-off or whether we would continue to subsidise for any future member; Dougy R responded that whilst an expenditure of £400 is OK this year due to the relative wealth of the club, we actually only 'made' £25 this year. Ian Sm commented that the balance had been high for some years.
- Fiona G commented that she would rather spend £20 on instructors' logbooks than £10 for everyone in the club.
- The club voted on the subsidy, and it was defeated by 18 votes to 8
- Please pass your names to Ian Sh if you require a logbook

**AOB**

## O2 Cylinder

- An additional marinox set would cost £622.50. This cannot be approved at a Committee Meeting, so should the purchase become necessary then this will be brought to the members
- Current set is temperamental and was out of action due to a lost valve seal.
- Tam H commented that if we need a new set we should buy one, and this approach was voted on and carried unanimously.
- Dave R also commented that the club would need to look into the purchase of new semi-drysuits in the future should the number of trainees dictate this. Discussion ensued on the necessity of this, and it was agreed that the Equipment Officer would bring this to Committee Meeting if necessary (expenses up to £500 can be authorised via Committee Meeting)
- Dougy R asked whether we should consider raising club fees; Ian Sm replied that if the pool rental went up again in April and we were unable to cover our costs we would bring any necessary rise to an EGM

## Elections

- Dave R stood down as Equipment Officer and was replaced by Claire M. He was thanked for his contribution to the club
- Claire M was replaced as Committee Member, proposed by FG and seconded by??
- Remaining Committee re-elected

## Date of Next Committee Meeting

- To be sent out by FG

Meeting Closed 8pm